

DIXIE WATERCOLOR SOCIETY REQUIREMENTS FOR THE GALLERY 35 PRINT BIN

1. Printing Standards

To ensure a professional look and long-term durability:

- **RESOLUTION:** Images must be a minimum of **300 dpi** to ensure clarity.
- **PAPER AND INK:** Use a reputable printer utilizing **acid-free paper** and **quality dye or pigment inks**.
- **RESTRICTIONS:** Photo prints on gloss or semi-gloss photo paper **are not allowed**.
- **RECOMMENDED SERVICES:** Steamroller, AlphaGraphics, Pure Art Printer, or Wide Angle Fine Printing (wideangleprint.com) are a few suggestions.

2. Eligibility

- **PARTICIPATION:** Only artists currently exhibiting in the gallery may participate in the Print Bin and are limited to 5 prints.
- **REMOVAL:** If you are not in the current cycle, your prints must be removed.

3. Presentation and Sizing

- **STANDARD SIZES:** An 8x10 sized print must fit a mat with an 11x14 outside measurement. . An 11x14 print must fit a mat with a 16x20 outside measurement. The inside measurement can be adjusted to fit the print. Prints over 11x14 do not require mats but **must** have a 4 ply mat backing and be enclosed in a clear cello bag. Extra large prints must be approved by the DWS board.
- **MATTING:** The matting and backing are to be cut from a 4 ply thick mat. No poster board or cardboard backings. Attach prints to mat board with acid free tape. No scotch or masking tape. All prints are to be enclosed in a clear, well fitting cello bag.

4. Professional Finishing and Labeling

- **Artist Signature:** It is encouraged to sign in pencil on the bottom margin of the print.
- **Left:** Edition number if applicable.
- **Center:** Title of Print.
- **Right:** Signature.
- **Note:** If preferred, archival pens may be used to sign Artist signature directly on the print.
- **Required Labeling:** A label must be placed on the **outside upper left** of the cello bag with the following details:

Title: _____

Artist: _____

Print Size: (e.g., 11x14 fits a 16x20 frame)

Price:_____

- Note: An ARCHIVAL PRINT sticker (provided by the gallery in the print bin) must be displayed on the outside top of the cello bag to distinguish it from the Art Bin.

5. Sales and Quality Control

- **Commission:** Matted Prints are sold according to standard Gallery sales requirements.
- **Review:** The DWS Board reserves the right to review and remove prints that do not meet quality or archival standards.

Dixie Watercolor Society Print Bin Requirements 2026