

DIXIE WATERCOLOR SOCIETY

(Formerly, The Southern Utah Watercolor Society in Dixie)

Founded in 2001

AMMENDED BY-LAWS 2012/2013

ARTICLE 1: **NAME**

In accordance with the Articles of Incorporation, the name of this organization shall be called "The Southern Utah Watercolor Society in Dixie". Headquarters shall be in Washington County, Utah. (Amended to now DBA Dixie Watercolor Society)

ARTICLE 2: **MISSION STATEMENT**

The purpose of this organization shall be to encourage, promote, educate and advance transparent watercolor painting through monthly meetings, demonstrations, workshops and Society shows for the benefit of members, other artists and the community.

ARTICLE 3: **DEFINITION OF OUR GUIDELINES**

We consider ourselves to be a Transparent Watercolor Society, however we have some shows in which we allow exceptions, such as other water based media and may include mixed media.

ARTICLE 4: **MEMBERSHIP**

A) Participating Member – Member will pay annual Membership Dues. The artist will have voting rights. They are eligible to earn Judging Awards/Points toward advancing to Signature Membership.

B) Signature Members - Those who have ultimately advanced to the 'Signature Level' in the DWS, accordance to the Amended By-laws Judging System, beginning Sept 2012. Members of the SUWS who were Signature Members may retain the SUWS Signature when signing their art, but they also must earn their DSW Signature Status, starting September 2012 Fiscal Year.

C) Charter Member - Those who originally founded the Society. They pay no dues.

Those members are:

Doug Miller	Robert Bailey
Melanie Scott	Isabell Bailor

Jeanne Knight Lynn Williams
Roland Lee Elaine Champion

D) Lifetime Member - Persons who have distinguished themselves in the development, teaching, and/or promotion of the art of watercolor painting. They are designated by nomination by any DWS member and will be voted in by a majority vote of the Board or Directors.

DUES are payable September of each year, and shall be considered delinquent by November first of each year. Those who join after January will pay ½ of regular dues. Members failing to pay dues by November first shall be dropped from the Membership Roll. Participation in any event requires that dues are current. Membership may be revoked, if that member's actions prove detrimental to the Society, by a unanimous vote of the Board Members.

DUES -- \$30 add \$10 for a second family member--\$40.

ARTICLE 5: **BOARD OF DIRECTORS**

Duties of Officers

(FOURTEEN MEMBER BOARD OF DIRECTORS OF THE DWS 2012-2013)

A. President -

1. Shall preside at all meetings of the Society and of the Board of Directors.
2. Shall appoint the chairmen of all standing and ad hoc committees; the nominating committee and the auditor.
3. Shall, with the Recording Secretary, sign all written contracts and obligations of the Society.
4. Shall be ex-officio member of all committees except the nominating committee.
5. Shall lay-out the years activities, to be considered by the Board Members.

B. First Vice President -

1. Shall be the Exhibition Chairman and be responsible for all aspects of Society Exhibitions, including hanging of art, ID tags for paintings, artists' receptions & refreshments.
2. Arrange for judges, ribbons and cash awards.

3. Shall be responsible to work with and keep Advertising Chairman and Corresponding Secretary informed of any and all data pertinent for promotion of shows.
4. Shall keep record of Judge Awarded Points for advancement to the Signature Member Level, and forward this information to the Membership Chair.
5. Shall assume all duties of the presiding officer in the absence of the President.

C. Second Vice President -

1. Shall be Program Chairman and be responsible for selecting and arranging for General Meeting demonstrators, as well as all aspects of the regular meetings of the Society. (Arranging for chair and table set-up, any refreshments, display panels if needed, and providing the Demonstrator what is needed for his/her presentation.)
2. Shall be responsible to keep the Advertising Chairman and Corresponding Secretary informed of any and all data pertinent to promoting the Meetings.
3. Shall assume all duties of the presiding officer in the absence of the President or First Vice President

D. Third Vice President -

1. Shall be the Membership Chairman, conduct all acts pertaining to membership, and be responsible for the membership directory. Have one of your Committee notify any Members without e-mail access, of our events, when appropriate.
2. Shall keep the "Sunshine Person" (who is on this Committee) apprised of new members ASAP, so they may be introduced, receive a Welcome Packet, and be mentioned in the Newsletter. Send thank you notes, sympathy cards, etc when appropriate, from the group.
3. Shall keep record of Judging Points for advancement to Signature Membership, and notify the member when that goal has been reached.
4. Shall assume all duties of the presiding officer in the absence of the President and Second Vice President.

E. Recording Secretary -

1. Shall keep complete minutes of all the meetings of the Society and of the Board of Directors. A copy of the minutes shall be sent to the President and

to the Corresponding Secretary to be forwarded to those Board Members not in attendance to that Meeting.

2. Shall assume all duties of the presiding officer in the absence of the President and the Vice Presidents.

F. Corresponding Secretary -

1. Shall conduct correspondence as required by the board of directors.
2. Shall forward the President's Meeting Agenda to the Board, for any additional suggestions and for their information before the next Scheduled Meeting.
3. Shall, with the Membership Chairman, maintain an up to date roster of the Society Membership.
4. Cooperate with other art- related groups by informing our Society of their events and activities in an effort to promote harmony and support in the "art community". (And vice-versa)
5. Shall be responsible for publishing the Society Newsletter, every two months.

G. Advertising/Promotion Chairman -

1. Keep all of our activities in the public eye, via Newspapers, Radio, Chamber of Commerce, Public Announcements, Tourism boards, motel concierges and anything else the Ad Committee can think of.
2. Shall be responsible for publishing the Society's Press Releases.

H. Critique Group Chairman -

1. Keep Membership informed as to time and location and any changes of Critique Groups. (by way of the Newsletter)
2. Coordinate Critique viewings at Meetings with Program Chairman.

I. Treasurer –

1. Shall receive all monies of the Society and shall deposit them in the account(s) of the Society.
2. Shall pay, by check, all obligations of the Society.
3. Shall keep accounts of all financial transactions of the Society. The records of the Society shall be available for inspection by the Board of Directors at all times.

4. Shall present a financial report at each meeting of the Society and to the Board of Directors.
5. Shall present all records for audit within 45 days after the end of the Fiscal Year.
6. Shall prepare, with committee chairmen input, a budget for approval by the Board of Directors at the May Meeting.
7. Shall keep the Non-profit Status and any such legal requirement current.
8. Shall not be required to furnish bond.

J. Workshop Chairman –

1. Schedule workshops, arrange Teacher, location, manage, advertise and set up.
2. Do advance scheduling.
3. Collect registration funds, and work with the Treasurer regarding the finances of the Workshop.
4. Coordinate with Program and Exhibition Chairs to benefit using the Workshop person's talent for judging, group demonstration, etc.
5. Keep Advertising Chairman and Corresponding Secretary informed and updated so promotion of the Workshop is well advertised.

K. Three Standing Directors (appointed this year) -

1. Shall be members who have knowledge of the overall operations of the Society.
2. Shall serve as advisors to the president on Society matters.
3. Shall serve on Boards when requested and as needed.

L. Past President -

Liaison between other professional groups and Event Coordinator and as the President needs his/her skills on any Special Projects.

Responsibilities if the Board of Directors -

- A) The Board of Directors shall consist of a President, nine Members appointed by the President, three Standing Members to be elected by membership and the Past President, all working with one goal in mind – to bring about our Mission Statement.
- B) The Board shall be responsible for the overall day-to-day operations of the Society. Committees shall be organized by each individual Board

Chairman, as they are needed to support and provide that Chairman's service to the Society.

C) Elections will be held every 3 years, beginning May 2015. A new President will be elected, as well as the three Standing Board Members. The new President will select his/her own Board, except for the 3 Standing Members and the Past President.

ARTICLE 6: ELECTIONS

A) Nominating Committee -

- a. In February, every 3 years, beginning (2015-2016), the President will form a three (3) member Nominating Committee to select nominees for the President and the Three Standing Board Members.
- b. Each nominee shall be contacted and shall have indicated a willingness to serve before having his or her name placed upon the slate.
- c. Ballot shall be submitted to Board by March 15.
- d. Any other nominees interested in the open positions may be added at the April General Meeting.
- e. The newly elected President shall select his own Board Members. (Except the three Standing Board Members, and of course the Past President position)

B) Election Process -

- a. The Secretary shall e-mail a copy of the Ballot to each member so that the votes may be cast and returned by e-mail one week prior to the May Meeting. Those few members who have no e-mail address will be mailed a ballot via the US Post Office by the Membership Committee.

C) Installation of Officers –

- a. The Officers shall be installed during the last General Meeting (in May).
- b. Term of Office – the term of office of any elected officer shall be three (3) years.
- c. No officer (except the Treasurer) shall serve in the same office for more than two (2) consecutive terms. (The Treasurer may serve additional terms only if duly elected.)

ARTICLE 7: MEETINGS

A) Board Meetings: Monthly Meetings, held year round at 4:00PM, immediately prior to the General Membership Meeting, and when called by the President of the Board to conduct the business of the Society. Board Members are encouraged to make every effort to attend these meetings. For voting on issues, the majority vote of a quorum of the Board (9) must be present.

B) General Meetings: The usual Membership Meetings will be scheduled at 6:00PM to 7:30 on the last Wednesday of the month, from September through May (7 meetings). Those Meetings will include demonstrations, lectures, critiques as well as an opportunity for socializing. The November Meeting is replaced with a Charity Fund-raiser conducted in conjunction with other groups, and the Christmas Party is held at a private residence.

C) Two Annual Meetings: 1) The May Meeting (last of the fiscal year) will include a Financial Report, a Review of the years events, and Election Information (on appropriate years) etc., and a Pot Luck Dinner. 2) The December Christmas Pot Luck Party – just for fun. It will be held at another location (to be announced).

(At this time, all of our Membership Meetings and Board Meetings will be held in the Community Arts Center on the corner of Main Street and 100 South – usually in Room C.)

These by-laws may be amended at any time by the majority vote of the Board of Directors.

Date of this amendment – August 30, 2012